



TSN Leadership Council Charter



Objective:

The role of the Trade Support Network Leadership Council (TLC) is to provide leadership and strategic direction to the Trade Support Network (TSN) Committees, provide input on the need to alter or add to the Committee structure, and to coordinate among the TSN committees. The TLC is comprised of Trade and government Co-Chairs from each of the established TSN committees, the TSN Representative to the CBP Executive Steering Committee, and Association or Industry representatives as needed.

The TLC will meet, on an as needed basis, prior to the regularly scheduled TSN Plenary Session meetings which are held three times per year. A determination regarding the need for a TLC meeting(s) will be based upon necessary reviews of ACE functional priorities and updates on projected ACE functionality.

Scope:

The TLC will review and coordinate TSN Committee activities and will manage cross-committee issues, comment on specific functionality, discuss legal/policy issues, and focus on PGA integration.

The TLC will also assist in developing the meeting agendas for TSN meetings, and as appropriate, will review materials in advance of the TSN meetings, to provide feedback to the government and the ECP on the content of draft presentations and materials.

TLC members will participate with CBP when appropriate at meetings in which TSN activities are discussed.

The TLC may be asked to convene at times when it is not practical to convene the full TSN. At such times, the TLC will represent the TSN in providing input to the government.

The TLC will focus on the interface between the TSN Committees and Customs and Border Protection (CBP) with respect to trade submitted user requirements. Additionally, the TLC will provide CBP and the e-Customs Partnership (eCP) with critical feedback regarding current and future ACE functionality.

Membership:

The membership is limited to the Trade and government Co-Chairs from each of the established Committees of the TSN, as well as ad-hoc members as determined by the government.

Processes and Responsibilities:

The duties of the TLC members include, but are not limited to the following:

- Consistent representation is a requirement of TLC membership. If a permanent member cannot be present for a meeting, he/she may send a replacement in his/her stead. The permanent committee member is responsible for briefing his/her replacement of the issues to

be covered at the meeting. Committees will not review issues to provide the appropriate background for the benefit of the replacement.

- Active participation is a requirement for permanent representation on the TLC. “Active” is defined as providing consistency in the following areas: attendance at scheduled meetings, input to requests for comments, and submission of information on an as needed basis.
- Individual members are required to keep the TLC informed of any issues encountered within their respective committees that may be of importance or that may have an impact on other TSN Committees. In that respect, individual members are expected to provide a briefing regarding their respective committees at each of the TLC meetings.
- Individual members are responsible for raising any issues with potential legal, regulatory, or policy impact to the TSN Legal/Policy Committee for resolution.
- Recommendations and/or decisions will move forward based on the consensus of the group. Although unanimous consensus regarding an issue is desirable, it is not required.